

MINUTES FOR THE DIRECTORS MEETING OF GAIHC

By Zoom

DATE: June 20, 2022, 2022

Present: Simone Halpin, Betty Schultze, Dorothy Betts, Marilyn Geater, Dominique Pattinier, Linda Hellenius, Marni Laird

1. Simone called the meeting to order at 1:00.
2. M/S/C Motion to adopt the Agenda.
3. M/S/C Motion to approve the minutes of the May 16, 2022 meeting.
4. **PRESIDENT'S REPORT:** Report from Simone was presented orally with the following highlights:
 - Simone will be cutting down on active participation until September. She will continue to do background work, such as organizing Cultivate.
 - **M/S/C that Linda Hellenius join the Board as a Member-at-Large.**
 - The Auxiliary will sponsor one person to attend the BCAHA Vancouver Island Area Conference in Campbell River on October 13 and 14. Betty will represent our Auxiliary and will make reservations soon to take advantage of the lower rates.
 - There are still some volunteer spots that need to be filled for the ice cream cart at Cultivate. Linda sent a link for SignUpGenius which Simone will use to send out for volunteers to sign up for vacant timeslots. Set-up is Wednesday afternoon, June 29 and take-down is Monday morning, July 4. Arrangements have been made for freezer to be moved and Annette is ordering extra ice cream. Marilyn will loan her 8 x 8 tent. Raffle tickets will also be sold.
 - Ice cream cart will be open Wednesday through Sunday for the summer, starting June 29. Tammie may need an extra volunteer in the shop on Wednesdays, and we will need to have a volunteer, who is comfortable with the cash, in the shop each Sunday from 12 to 4. (Betty has signed up for July 10).
 - "Cost of Living" Raffle, for a \$200 gas card at Co-op, started June 15 and runs to July 30.

M/S/C Motion to approve Simone's President's Report.

5. GABE SHOP REPORT:

- Tammie submitted a written report, and her ideas were well-received. It was strongly suggested that the workshops are by donation instead of nominal fee.
- The Shop/HR Committee (Betty, Dorothy and Marni) are meeting with Tammie on Wednesday to discuss the Anniversary celebration, among other things.
- **M/S/C Betty/Marni that Lara Yeo be hired to do cleaning tasks in the GABE Shop** on a biweekly basis, for \$25 to \$30 per hour. Volunteers will continue to do the everyday cleaning and dusting.

M/S/C to approve Shop report.

6. FINANCIAL REPORT FROM TREASURER: Marni presented written financial reports for April and May.

- **M/S/C Marni/Marilyn that 35% of net revenue (\$910.77 for April and \$1342.31 for May) be transferred to savings account (total \$2253.08).**
- The 2 redeemable GIC's will be cashed in and reinvested in new redeemable GIC's at a (slightly) better interest rate (staying with the Credit Union). Interest rates need to be followed, and when they are more stabilized, different terms and/or financial institutions may be considered for reinvestment.

M/S/C Marni/Marilyn to approve Marni's financial reports.

7. DRIVERS TO DOCTORS REPORT: Written report by Marni presented at the Board meeting.

- **M/S/C Marni/Marilyn that the requirement for TAP forms will be waived when they cannot be obtained (eg. Dental visits, hospital admissions and pick-ups).** The patient will be asked to pay the ferry expenses. If the patient does not pay, the Auxiliary will reimburse the driver.

Drivers to Doctors report accepted.

8. MEALS ON WHEELS REPORT: Written report by Linda Hellenious was presented at the Board meeting. It was very helpful to have Linda at the meeting to represent Meals on Wheels and answer questions. She told us of a private sponsor who paid for meals for people who needed help. There was some discussion on how the Auxiliary could help this way as well, within our limitations of having to donate to other non-profits.

M/S/C Linda/Marni Meals on Wheels report accepted.

- 9. VOLUNTEER COORDINATOR'S REPORT:** Written report by Dominique presented at the Board meeting.

M/S/C Dorothy/Marilyn Volunteer Coordinator's report accepted.

10. EVENTS COORDINATOR'S REPORT:

- Simone issued a huge "thank you" to Marilyn for hosting the Volunteer Appreciation Event in her beautiful garden. Marni asked that receipts for expenses be submitted to her for repayment. It was decided that all expenses for the event should be submitted so there is a clear accounting of the costs involved.
- It was decided to eliminate the serving of hot dogs and ice cream at the 10th Anniversary Event, and instead have all-day prizes and surprises as per some of Tammie's excellent suggestions. Volunteers will be requested to make some cupcakes to give away as people leave the shop. Details will be worked out with Tammie at the meeting this Wednesday. It is important that it be made clear that it is the Auxiliary Anniversary, not just the GABE Shop anniversary, and there needs to be signage to that effect (Canva?). Betty proposed a sandwich board advertising the event. There was also suggestion that the Sounder do a free write-up, but no direct follow-through on this was determined. The Anniversary can also be combined with a membership drive.
- Big Draw Raffle will be held, to start in early August, after the gas card raffle ends, and finish towards the end of September. It will hopefully include such things as water delivery, septic cleaning, cistern cleaning; Simone will approach companies to donate their services.

M/S/C Simone/Marilyn acceptance of Simone's report, including holding the Big Draw.

- 11. MEMBERSHIP REPORT:** Report by Simone presented orally at the Board meeting. No more money has been received. There are still a couple of active members who have not paid, and their names will be given to the person handling their department (GABE Shop, D2D, MoW).

Membership report accepted.

- 12. ADMINISTRATION:** Nothing to report.

13. CARD REPORT: One thank you card for a donation was sent out in May.

14. REVIEW ITEMS FROM MAY MEETING:

- Storage room clean-up has been completed except for sorting teacups and putting the extras up for sale.
- Ice Cream cart needed a new water heater which has been installed. It has had repairs and paint touch ups.

15. NEW BUSINESS:

- Summer newsletter was shown to the Board and will go out shortly. This and future newsletters will have the "Focus the Spotlight on Someone We Appreciate" feature. Betty will ask Tammie to run off copies to give away at the GABE Shop.
- Betty and Dorothy attended the Nanaimo Ladysmith Schools Foundation award night and presented the Auxiliary \$1000 scholarship to Emma Sadler-Reid.
- Dorothy requested a list of who volunteers where. Simone will send her a list but due to privacy issues, it will not include emails or phone numbers.

16. NEXT MEETING: July 18, 2022 at 1:00 by Zoom.

17. NOTICE TO ADJOURN: M/S/C moved to adjourn at 3:00.