

## **MINUTES FOR THE DIRECTORS MEETING OF GAIHC**

### **By Zoom**

**DATE:** May 16, 2022, 2022

**Present:** Simone Halpin, Betty Schultze, Dorothy Betts, Marilyn Geater, Dominique Pattinier, Marni Laird

1. Simone called the meeting to order at 1:05.
2. M/S/C Motion to adopt the Agenda, with the addition of storage room clean-up and ideas for next newsletter.
3. M/S/C Motion to approve the minutes of the April 18, 2022 meeting.
4. **PRESIDENT'S REPORT:** Report from Simone was presented orally with the following highlights:
  - The Mother's Day Tea went well. The net profit was \$964.36 less the cost of the upcoming Sounder ad to thank the organizations and people who helped. The raffle raised \$458.00. Thank you notes will be sent to Wheelbarrow (Dorothy) and Nesters (Betty). There was discussion about what worked and what didn't work very well; Betty made notes of suggestions for improvement that will be sent to Board members for future reference.
  - There was discussion about the meeting with the landlords; the entire tarp area must come down and the GABE Mini shed moved as close to the railing as possible. This means that it can no longer be part of the retail space without incurring a major expense to enclose the area between the back door and the shed. There were suggestions about rearranging the shop to accommodate housewares; the shed could be used for the freezer, storage etc. Options will be discussed first with Tammie and then the shop volunteers, with suggestions welcomed. Betty suggested that if there are several shop volunteers present at the meeting that they be broken down into smaller groups to facilitate discussion and problem solving.
  - Ice cream season starts this Thursday May 19, and there will be a Zoom meeting for the scoopers before then. For now, the cart will be open Thursday, Friday, and Saturday; once school is out it will be open Wednesday through Sunday. This means there will need to be a volunteer in the shop on Sundays. Simone is willing to do this when she is able, but volunteers will be needed for when she is away. One person in the shop should be able to handle the traffic. Last year's tickets will be exchanged for new tickets with no upcharge; older tickets with no hole punch will not be valid.

**M/S/C Motion to approve Simone's President's Report.**

**5. STORE MANAGER'S REPORT:**

We need to look at all issues in the store, such as filling volunteer shifts with a substitute when required, and the hours and days the store is open.

**Store manager's report accepted.**

**6. FINANCIAL REPORT FROM TREASURER:** There was no written financial report from Marni because the information had not been received from the bookkeeper.

**7. DRIVERS TO DOCTORS REPORT:** Written report by Marni presented at the Board meeting.

**Drivers to Doctors report accepted.**

**8. MEALS ON WHEELS REPORT:** Written report by Linda Hellenious was presented at the Board meeting.

**Meals on Wheels report accepted.**

**9. VOLUNTEER COORDINATOR'S REPORT:** Written report by Dominique presented at the Board meeting.

**Volunteer Coordinator's report accepted.**

**10. EVENTS COORDINATOR'S REPORT:**

- The next event will be the Volunteer Appreciation wine and cheese. It will be held at Marilyn's house on Wednesday June 15 from 4:00 to 6:00. Marilyn has 3 tables that can be used and a tent. Betty will order and pick up cheese trays from Nesters and donate some beer; Dominique will pick up some wine; left over sweets from the Mother's Day Tea will be used. Plastic wine glasses will be used (there may be some in storage); there are some napkins in storage. Marni will bring some sparkling water. Tammie (shop volunteers), Linda (Meals on Wheels volunteers), Annette (ice cream cart volunteers) and Marni (Drivers to Doctors volunteers), and Simone (miscellaneous volunteers such as Sharon, Carol, Arlene) will submit names to Simone for invitations. There will be a request to RSVP by June 8.
- Ice cream will be sold at Cultivate, probably from 4 to 8 on Friday, 12 to 8 on Saturday, and 12 to 4 on Sunday. Simone will send out requests for two-hour shifts; one scooper and one person to handle money/tickets will be required. Annette will keep the ice cream stocked. Marilyn will supply her tent.

We will not be charged a registration fee or for power (care needs to be taken that the power to the freezer is not turned off at night).

- The ten-year anniversary will be held on Saturday July 9 from 11 to 1. Hots dogs and ice cream will be served. Money will be exchanged for poker chips; \$5 gets a hot dog and cone; \$2.50 gets a cone. Marilyn will check with Arbutus to see if we can borrow the popcorn maker; the water cooler will be moved outside. Marilyn will barbeque the hot dogs and bring her tent. Betty will make cupcakes, which will be given away free.

**11. MEMBERSHIP REPORT:** Report by Simone presented orally at the Board meeting. There are no more paid members. She will send out one more notice.

**Membership report accepted.**

**12. ADMINISTRATION:** Simone has decided to step down from the shop committee; it will now consist of Betty, Marilyn, and Marni.

**13. CARD REPORT:** No cards were sent out in April.

**14. REVIEW ITEMS FROM APRIL MEETING:**

- Storage room clean-up will proceed in conjunction with clearing GABE Mini and rearranging the shop to accommodate housewares.

**15. NEW BUSINESS:**

- It was decided to hire people to help as required for jobs that aren't appealing to volunteers. Right now, this means repairing and painting the trim on the ice cream cart (Richard will start this May 24). We will hire someone to do periodic (monthly, every three weeks?) deep cleaning of the shop, which will include washing the floors, dusting the tops of light fixtures, thorough cleaning of the bathroom, etc.. The position can be advertised, and applicants interviewed. Volunteers will continue to do regular dusting and vacuuming.
- Betty would like to be emailed suggestions for the next newsletter, which will come out for summer.

**16. NEXT MEETING:** June 20, 2022 at 1:00 by Zoom.

**17. NOTICE TO ADJOURN:** M/S/C moved to adjourn at 3:05.